

ALBEMARLE BROADBAND AUTHORITY
MEETING AGENDA
December 10, 2024
Hybrid In Person/Virtual Meeting 5pm-6pm
401 McIntire Road Charlottesville, VA 22902 Room 241

1. Establish Quorum and Call to Order
2. Approval of Agenda
3. Brief Announcements by Authority Members
4. Public Comment
5. Consent Agenda (on next sheet)
 - 5.1 Chief Administrative Officer Resignation (Information Only)
 - 5.2 Financial Report (Information Only)
6. Approval of October 23, 2024 Meeting Minutes
7. Old Business
 - a. VATI 2021 Update
 - i. Brightspeed Invoice Status
 - b. VATI 2022 Update
 - c. BAAO Update
8. New Business
 - a. Appointment of Albemarle Broadband Authority Chief Administrative Officer
9. Other Matters
10. Adjourn

NOTE: The meeting is being held pursuant to this ordinance (Ordinance No. 20-A(6)); and the public may access and participate in the electronic meeting through this link: <https://albemarle-org.zoom.us/j/85187907964>

The ABBA Webinar ID is: 851 8790 7964

Please click the link below to join the webinar:

<https://albemarle-org.zoom.us/j/85187907964>

Or One tap mobile :

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Dial(for higher quality, dial a number based on your current location): US: +1 309 205 3325 or +1 312 626 6799 or +1 646 558 8656 or +1 646 931 3860 or +1 301 715 8592 or +1 305 224 1968 or +1 564 217 2000 or +1 669 444 9171 or +1 689 278 1000 or +1 719 359 4580 or +1 720 707 2699 or +1 253 205 0468 or +1 253 215 8782 or +1 346 248 7799 or +1 360 209 5623 or +1 386 347 5053 or +1 507 473 4847 or 833 548 0276 (Toll Free) or 833 548 0282 (Toll Free) or 877 853 5247 (Toll Free) or 888 788 0099 (Toll Free)

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5. FOR APPROVAL (by recorded vote):

5.1 Chief Administrative Officer Resignation (Information Only)



Broadband
Accessibility and
Affordability
Office

Mike Culp, BAAO Dept. Director
1600 Fifth Street
Charlottesville, VA 22902

December 3, 2024

Albemarle Broadband Authority Members (ABBA)

Dear ABBA,

Please accept my resignation as ABBA's Chief Administrative Officer (CAO) effective December 11, 2024 due to my pending retirement from employment with Albemarle County. Please appoint Jason Inofuentes as the new ABBA CAO.

Your caring and commitment to the community is commendable. I enjoyed every meeting and every minute working with you all.

Sincerely,

MJ Culp

Mike Culp

Director, Broadband Accessibility and Affordability Office
Albemarle County, VA

CONSENT AGENDA (page 2 of 2)

5. FOR APPROVAL (Information Only) 5.2 Financial Report

				Update: 12/03/2024
4-4300-91097-491097-950030-9999 (EXPENSE CODE)				
BROADBAND INCENTIVES>ALBEMARLE BROADBAND AUTHORITY				
	Original budget	Encumbrances	Expenditures	Balance
VATI 22	\$4,500,000.00	\$ 2,957,462.49	\$1,455,537.51	
VATI 21	\$2,916,110.00	\$2,916,110.00	\$0.00	\$0.00
Total	\$7,416,110.00	\$5,873,572.49	\$1,455,537.51	\$0.00
Notes:				
BAAO, OGA, & DHCD met with Brightspeed 9/17/2024. DHCD, BAAO, and Brightspeed conducted a site visit on Gilbert Station Road 10/8/2024. Brightspeed provided DHCD access to confidential detail data supporting all project costs. BAAO, OGA, and DHCD will review while Brightspeed prepares one or more invoices for reimbursement and finalizes fiber subscriber counts and begins the efforts to document speed tests. As of 12/03/2024 Brightspeed is preparing Invoices for BAAO review.				
VATI 2022 Expenditures include payment of 13 invoices to TJPDC totaling \$1,368,537.51 and the transfer of \$87,000 to the ARPA Grant Project (BAAO)				